

Mount Sinai Postdoc Housing Resource

2018 - Practical Information

Mount Sinai on-campus housing is intended for graduate students, postdocs and residents. Postdocs are able to obtain Housing for the first 3-years of their employment. Housing is assigned based on the price range, the roommate option and the space available and it is controlled by the Mount Sinai Housing Office.

Useful information:

Contact the Mount Sinai Housing Office (On-campus):

Address: [1249 Park Avenue, 1st Floor, New York, NY 10029](#)

Office Hours: [Monday - Friday, 9 AM - 5 PM](#)

Email: housing@mountsinai.org

Phone: [212-659-9630](tel:212-659-9630)

HOTLINE # -- Emergency Only (after business hours): 1-800-862-1674

Website: <http://icahn.mssm.edu/education/postdoc/housing>

Note: Some of the information provided here was obtained from the official Mount Sinai Housing Website.

1. Apply for Housing

Application Instructions:

1. Complete your housing application thoroughly and legibly. All housing offers will be made via email. Make sure your email address is clearly printed.
2. Housing Offers are made once we receive final confirmation from the Post Doc Affairs Office. We will provide you with two housing options and you will have one week to respond with your selection.
3. Households of 2 or more MUST submit the required household documentation as stated in this housing application. Applications submitted without the appropriate documentation will delay your housing offer.
4. If you are interested in shared apartment, please note that on your application. Shares are not co-ed. Pets are not allowed in shared apartments; smoking is not allowed in shared apartments.
5. Housing offers are made to new, incoming postdoctoral fellows. If you choose not to apply for housing at the start of your postdoc fellowship, you will be eligible to apply within 6 months from your starting date. Additionally, housing applicants that decline/ decide not to apply for housing will not be eligible in the future for Mount Sinai housing.

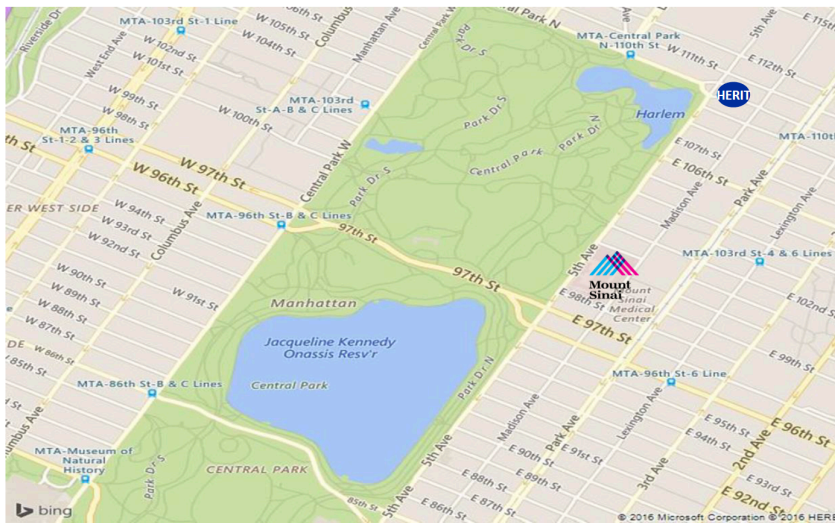
2. Housing Rates (they could be subjected to change)

Building Description Location	Building Description Location	Building Description Location
53 E 96 St & 57 E 96 St	Elevator/Laundry	Between Madison & Park Avenues
306 E. 96 St	Doorman/Elevator/Laundry	Between First & Second Avenue
333 E. 93 St.	Doorman/Elevator/Laundry	Between First & Second Avenue
1245 Park Ave.	Doorman/Elevator/Laundry	E. 96th St. and Park Avenue
1249 Park Ave	Doorman/Elevator/Laundry	Between E 96 & E 97 St.
1391 Madison Ave.	Elevator/Laundry	Between E 96 & E 97 St.
1407-1411 Madison Ave.	Walk-ups	Between E 97 & E 98 St.
40 East 98 St.	Walk-up	Between Madison & Park Avenue
1740 Second Ave	Elevator/Laundry	Between E 90 & E 91 St.
3 East 101 Street	Doorman/Elevator/Laundry	Between Madison & Fifth Avenue
E 97 St. Buildings	Walk-ups	Between Madison & Fifth Avenue

On Campus & Normandie Ct Housing Locator Map



The Heritage on Fifth Housing Locator Map



Monthly Rent Ranges

Building Description Location	Studios	1BR	2BR	3+BR
53 E 96 St & 57 E 96 St	X	X	\$2,035+	\$2,400+
306 E. 96 St	\$1600-1750	\$1950-2150	\$2500-2750	X
333 E. 93 St.	\$1400-1500	\$1850-19750	X	X
1245 Park Ave.	\$1750-2000	\$1950-2350	\$2550-3250	X
1249 Park Ave	\$1550-1700	\$1950-2250	\$2550-2700	X
1391 Madison Ave.	X	\$1950-2100	\$2100-2300	X
1407-1411 Madison Ave.	X	X	\$1775-1900	X
40 East 98 St.	X	X	\$1650-1800	X
1740 Second Ave	\$1400-1500	\$1675-1825	X	X
3 East 101 Street	\$1675-1825	\$1950-2100	X	X
E 97 St. Buildings	X	\$1300+	\$1400+	\$1500+

3. Housing Deposit & First Month's Payment

Please note that payments in the form of cash, credit/debit cards, wire transfer and international money orders are not accepted. The following forms of payments are accepted, traveler's checks, US money orders and cashier's check. The payments must be made, in two (2) separate payments-one for the first full month's rent and the other for the security deposit of \$500.00.

4. Apartment Keys/Move In Date

Please let us know your confirmed move date and we will make arrangements for the keys to be made available to you, by picking up from our office or leaving them at another 24hr doorman building. REMINDER: Pro-rated rent is charged from the day you pick up your keys.

Additional Information:

Certificate of Moving Insurance if you are using a moving company this must be supplied to the Real Estate by the company.

Elevators Please contact the doorman of the building you will be moving into, at least one to two weeks prior to reserve. (If applicable)

Electricity Accounts

· For tenants living at 306 East 96 Street, 333 East 93 Street or 1249 Park Avenue - electricity and gas will already be on in your apartment and you do not need to open a Con Edison account.

Be advised that you will be charged for utilities on a monthly basis by Mount Sinai Real Estate. These charges will be listed on your monthly rental statement. YOU ARE RESPONSIBLE FOR MONTHLY PAYMENT OF THESE UTILITIES.

- For tenants living at 52-58 E 97th Street - utilities are included in the rent.
- For all other buildings, please contact Con Edison at [\(800\)752-6633](tel:8007526633) to setup your account. Utilities charges vary on your personal usage.

Telephone Service/Internet/Cable TV

Combinations of local and long-distance telephone service are available from many companies

- Verizon (800) 837-4966
- Time Warner Cable [\(212\) 222-5388](tel:2122225388)

5. Rent Payment

Payment is due by the 1st of the month, but we do allow a grace period of ten (10) days after which you will be subject to a late fee of \$25.00.

Options for submitting payment:

- ClickPay <https://www.clickpay.com/> , (able to setup using your tenant account number, after receiving your first statement)
- Payroll Deduction (able to start after receipt of your first paycheck and submitting the copy of the paystub to the RE office.)
- Checks or Money Orders made payable to “MSMC Residential Realty LLC”

6. BuildingLink

Once you signed your paperwork the Real Estate Office will provide, you with access to <https://buildinglink.com>, the official resident website, where you can:

- Track your packages
- Receive push notifications for new deliveries
- Submit amenity reservations
- Submit repair requests
- Request entry for visitors
- View upcoming events and building calendar
- View building announcements
- Post marketplace ads
- Send instructions to the front desk
- Receive offers and discounts in your area
- View a list of local businesses
- Show your Resident ID

A BuildingLink mobile App is also available for Iphone (<https://itunes.apple.com/us/app/buildinglink-resident-app/>) and Android (https://play.google.com/store/apps/details?id=com.buildinglink.mainapp&hl=en_US).

7. Furnish

The apartments are not furnished.

8. Pets

Pets are allowed in some buildings. Please contact the Real Estate Office for the pet policy.

9. Moving out

Please complete a Vacate Notice, which located on the post doc website or can be completed at the Real Estate Office.

We ask that you provide 60 days written notice of your vacating date and if your date is approved, your rent will be prorated to the approved vacating date. If this is not reflected on your last month's bill, please call us or stop by to request an adjusted account balance before you pay your last month's housing fee.

To avoid cleaning or damage charges that can be deducted from your security deposit, leave your apartment "broom clean", empty and clean your appliances, remove all personal belongings and trash, and restore the apartment walls, floors, and fixtures to standard condition. Mount Sinai is not responsible for your personal belongings.

The refund of the security deposit is mailed in 6 to 8 weeks to the forwarding address provided on your vacate notice. If you have not received the refund within that timeframe, please contact the Real Estate Office to follow-up.

Do not forget to give back the keys to the superintendent

If you are moving to the US from another country, you must have a visa and a US address. The mover can pack your goods if you need to move out of your current home, but until you have a visa and a U.S. address your goods cannot be shipped.

International moves of household goods into the U.S. will require customs clearance. Confirm with your mover any required customs clearance requirements and that these requirements are included in the services and pricing. You can obtain additional information regarding U.S. customs requirements at <http://www.cbp.gov>.

International moves can be quoted by weight, but what really matters is whether everything will fit into a container. It is the actual cubic volume and amount of space your shipment occupies that really matters.

Sea container sizes are:

20' container: 1,165cft, 5,000-6,500 lbs., 19'5" x 7'6" x 7'9.5"

40' container: 2, 377cft, 12,000-14,000 lbs., 39'6.5" x 7'6" x 7'9.5"

Most insurance companies will only insure your international shipment if it is professionally packed by the mover or its agent. Marine insurance policies are usually provided by third parties, not your mover.