

## PhD Leadership Meeting Minutes June 12<sup>th</sup>, 2019

**Attendance:** Josh Acklin, Jim Duehr, Jesse Gelles, Maggie Hung, Denise Jurczynszak, Allison Kann, Abigail Lubin, Matthew O'Connell, Bar Nachmani, Shikha Nayar, Chris Panebianco

**Absentee voting:** Guha Arunkumar, Basil Hanss, Nick Upright

**Meeting start time:** 16:03

### **Urgent updates** 5 mins

- Security guard from 97<sup>th</sup> and Park might be removed and students hearing of this feel unsafe: Student Council Steering Committee will address this.
- Student lounge post doc access: trial period by payment will be occurring.

### **PLM Business and Management** 30 mins

1. Review and voting of any pre-proposed amendments to the SOPs.
  - a. Section 3.2.4: cut line; at least one member from steering only. Voted; amendment accepted.
2. Discussion points:
  - a. Communication from PLM to the Dean of the Graduate School (Marta Filizola)
    - i. Current structure
      1. Chair emails Dean with minutes after the meeting. Associate Deans also in communication with Dean when larger scale messages need to be conveyed to the student body.
    - ii. Review and potential changes
      1. Big picture: Marta and Associate Deans communicate. Some of these changes go towards Steering Committee.
      2. There should be an open space on the PLM agenda for Marta's input if and when she would like to add an item to the agenda for discussion.
  - b. Communication from PLM to the student body
    - i. Current structure
      1. Chair to compile minutes: these are posted to the PLM website and sent to Dean. Each body has their own way of communicating with their relevant constituents.
    - ii. Review and potential changes
      1. Student council newsletter includes updates from Deans, THAW, etc. People are confused wrt if this is a Graduate School or student council?
      2. PhD newsletter: consolidate and add all PhD groups. Rebranding to include each different group. Logistics to be figured out by body members. Deans updates to be included in this consolidated newsletter.

3. Should faculty be included in this?

**Nominations and voting for Chair and Vice-chair positions** *10-15 mins*

1. Nominations and voting for Chair (secret ballot)
  - a. Shikha Nayar Chair 2019-2010
2. Nominations and voting for Vice-Chair (secret ballot)
  - a. Josh Acklin Vice Chair 2019-2020

**Introductions and scheduling for the 2019-2020 academic year** *5-10 mins*

1. Brief introductions of all new members of PLM
  - a. Bar Nachmani: Steering rep; will be 5<sup>th</sup> year
  - b. Chris Panebianco: Steering Student Council rep; will be 3<sup>rd</sup> year
  - c. Sindhura Gopinath: Student Affairs rep; will be 4<sup>th</sup> year
  - d. All members of 2019-2020 PLM: Josh Acklin, Guha Arunkumar, Sindhura Gopinath, Basil Hanss, Maggie Hung, Denise Jurczynszak, Allison Kann, Abigail Lubin, Bar Nachmani, Shikha Nayar, Matthew O'Connell, Chris Panebianco.
2. Scheduling recurring time/date for monthly PLM meetings starting July 2019
  - a. Every second X a month → specific day and time will be arranged offline via doodle scheduling.

**Meeting adjourned: 16:57**

**Next meeting: To be decided by doodle**