

PhD Leadership Meeting Minutes
April 16th, 2020

Meeting attendees: Bradley Gano, Sindhura Gopinath, Maggie Hung, Basil Hanss, Denise Jurczynszak, Abigail Lubin, Bar Nachmani, Shikha Nayar, Matthew O'Connell, Chris Panebianco

Start time: 16:04

PLM Business 5 mins

1. PLM newsletter
 - a. Josh is making a template for the newsletter: all PLM members agreed that by Monday end of day after PLM to add committee updates to the template so that newsletter to be distributed
2. Leadership for next academic year
 - a. think about representatives for each committee for next year
 - b. vice chair and chair elections in June meeting
 - c. any SOP amendments? Ready in writing before June's meeting so we can vote on this

Updates from the Deans 10-15 mins

1. Basil Hanss, Senior Associate Dean for Student Affairs and Career Development
 - a. General updates
 - i. supporting burnout/student fatigue (Student Affairs meetups—brainstorm ideas for how to help)
 - ii. OWBR and THAW rolling out resources
2. Matthew O'Connell, Senior Associate Dean for Curriculum, Recruitment and Admissions
 - a. General updates
 - i. Marta sent email with demographics and numbers for admitted students
 - ii. BMS and systems cores finish tomorrow → no lab to rotate in → might be difficult for first years (different things to focus on?). Brainstorm ideas that could help with first year support

Curriculum Committee- Abigail Lubin, Guha Arunkumar, 5 mins

1. General updates
 - a. met April 3rd; 3 or 4 course evaluations discussed—nothing major to report
 - b. course proposals: 1) internship-related (career enhancement training)—official course number if you're doing an internship: BSR7703. Course is now online! 2) data science **track** for clinical research from the fall

Student Affairs- Sindhura Gopinath, Allison Kann, 5-10 mins

1. Academic issues due to COVID19 situation – potential student survey
 - a. immigration/visa issues for new students? Questions directed to Hamel in international office

- b. milestone tracking project being handled by Graduate School administration after rounds of iteration with Student Affairs and Student Council reps
 - c. some students felt like that didn't have a break between wrapping things up in lab and going online → survey the students with open-ended not leading questions? Forum? Centralized location for this type of discussion? Send any suggestions to Sindhura/Basil
2. Rewarding Graduate Student Volunteer work
 - a. Ideas for this? Basil to have discussions with Marta for rewarding Graduate students

Student Council- *Josh Acklin, Chris Panebianco, 5-10 mins*

1. Student Council Elections
 - a. soliciting nominations for many student elections, steering committee, and subcommittees. At least one rep from student council steering will be at PLM
2. Virtual Sinai Students Awards Gala
 - a. nominate students for awards!! Grad and MD – submit nominations by Friday
3. Samaritan's Purse Petition
 - a. more than 50 students signed → brought to admin, OSTEM (and outside groups) also with a similar petition → meeting to discuss how decisions going forward will be made transparent, oversight over Samaritan's purse etc.

THAW- *Maggie Hung, Denise Jurczynszak, 5 mins*

1. Programming during the current time
 - a. yoga, baking classes, morning intention setting, debriefing workshops → working on getting attendance up. One graphic to represent timetable at the beginning of the email could help with this so as to create an overview at the beginning of the email
2. Incoming student list? Mentor/mentee matching
 - a. Matthew/Basil to provide list of new students for mentor/mentee matching so that they can be matched in the summer before orientation
3. Virtual "Spring into PhD" event ideas
 - a. send ideas to Maggie and Denise (for first year students who have just finished classes). Virtual gatherings?

Steering Committee- *Bar Nachmani, <5 mins*

1. General updates
 - a. haven't met for 2 months, but things are being done behind the scenes. More updates at next PLM

Feedback from the student body 5 mins

- Students are curious re: plan for fall for classes: zoom? in person? structure? Don't know yet, administration is coming up with contingencies for all different scenarios

Meeting end: 16:59

Next meeting: May 14th