

EXHIBIT 1

TRANSFER FORM (1)
JANE B. ARON RESIDENCE HALL

My Name: _____ Date: _____
(Print)

Current Suite and Room Number: _____

Telephone Number (where we can leave a message): _____

E-mail address: _____

Matriculation Date: _____
(Seniority rights are determined by the year of matriculation)

Preferred Suite/Room to which you want to transfer: _____ room # _____

Please read the following and sign below: I understand that my transfer may be approved under the following conditions: (A) At least 72 hours (3 business days) must be available to prepare a vacated room for a new occupant. (B) My requested room has not been assigned to someone else. (C) My requested room is available for me to move into on the scheduled date. (D) I will be available to complete my move and return the keys to my old room within two (2) days of my assigned transfer date.

If this transfer is approved, the Real Estate Office will specify a date for my transfer. I must sign a new occupancy agreement and submit a check for the difference in security deposit, if applicable. Every effort will be made to schedule my moving date for a time that is both convenient for me and consistent with the need to prepare housing for incoming and transferring students. **If my transfer does not take place on schedule, even if the delay is caused by failure of someone else to vacate on time, my transfer may have to be cancelled due to the continuing need to quickly prepare rooms for new occupants.**

There is no charge for my first transfer. A \$250 fee is charged for subsequent transfers to defray some of the associated costs. This fee will be waived if two (2) or more years have passed since my previous transfer. This fee will not be waived if I accept my new room in "as is" condition and it is not painted or cleaned. Time permitting, every effort will be made to paint and clean the new room before I move in, but this may not be possible and may be rescheduled after my occupancy begins.

Student may transfer responsibility to restore the room back to the original color to another Student transferring into the room. This must be approved by the Real Estate Division and signed by both students. A Tenant "As is" Agreement will have to be signed.

SIGNATURE

DATE

*****VACATING ARON HALL*****

Student occupancy agreements are written for the term of student enrollment.

A non-graduating student who wishes to permanently leave Mount Sinai housing may be released from the occupancy agreement as of June 30th by submitting a Vacate Notice to the Real Estate Office on or before May 31st. **Non-graduating students, who vacate their Mount Sinai housing prior to June 30 or without giving proper notice, will be responsible for their rent until June 30.**

Graduating students must vacate Aron Hall on or before the weekend following graduation.

March 8, 2013